Goals and Functions of the TRIZ R&D Council's Information Group

1. Goals of the group:

- *Informing TRIZ community on work carried out by the TRIZ Research and Development Council (hereinafter referred to as TRDC).*
- *Provision of access for TRIZ community members to information services rendered by field-specific groups of TRDC.*
- *Provision of opportunities for public discussions on issues of common interest that are held by TRDC groups.*
- *Gathering of opinions and wishes from TRIZ community members on TRDC subject matters and on issues put forward by TRDC working groups.*

2. Ways for goal achievement

2.1. Informing TRIZ community on work carried out by TRDC:

- Informing wide public on events and proposals held/put forward by TRDC is implemented via placement of information in MATRIZ web site and in other web sites selected for this purpose (as agreed upon with web site owners).
- When necessary, information messages are distributed by mailing them to all persons included in the general list of TRIZ community members or in the lists compiled by field-specific groups of TRDC.
- Data on information messages distribution and on correspondence related to such distribution is accumulated in field-related groups and Information group of TRDC.

2.2. Provision of access to information services.

- Placement of information in MATRIZ web site and in other selected web sites of links to information blocks provided by field-related groups of TRDC.
- Informing TRIZ community members about available information materials when holding conferences or other events that are of common interest.

2.3. Provision of opportunities for public discussions.

- Working out an approach for organizing public discussions that is acceptable for TRDC members (identifying optimal degree of openness and moderation level for such discussions).
- Informing TRIZ community members about such discussions (through MATRIZ web site and other selected web sites) or mailing personal invitations to discussion participants selected by members of field-related groups of TRDC.
- Such a discussion could be conducted in a certain web site in various modes - namely, open mode (when everyone has the right to present his/her opinion) or in closed mode (when only discussion participants selected by members of field-related groups of RDC have the right to explain his/her viewpoint).
- Discussions will be primarily moderated by members of field-related groups of TRDC. Technical aspects of moderation are provided by Information group members.

2.4. Gathering of opinions and wishes from TRIZ community members on TRDC subject matters:
- Questions will be worded by members of field-related groups.
- Opinions should be also gathered via questionnaire survey or placement of list of questions (with multiple answers) or by individual voting (by filling questionnaires sent to persons included in the lists).
- Obtained information is gathered, kept and then analyzed by Information group members.

3. Technical support of work.
- List of TRIZ community members (containing their E-mails, phones, etc., plus notes on their activity level and sphere of professional interests) represents an information base for technical support. Information group is responsible for work on creation and updating of data base.
- The actual site for technical support will be determined after identification of actual and anticipated levels of activity of field-related groups of TRDC.
- Information group will be engaged in updating the data base and files of materials on subject matters of field-related groups' activity.
- Information group will be engaged in the work on removal of non-constructive and asocial participants from forums and other public sites (as agreed upon with field-related groups of TRDC).
- Upon taking an appropriate decision, TRDC will create a specialized web site and inform TRIZ community members about it.

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